



## **General Rules and Regulations for Parks, Trails, Open Space and Facilities**

### **INTRODUCTION**

As a Special District, established under Title 32 of the Colorado Revised Statutes, Hyland Hills Park and Recreation District (the "District") has the authority to regulate the kinds of use, permitted activities, time, manner, and conduct within District-owned or District-managed public properties. The following rules and regulations are the adopted means for regulating District-owned or District managed property, and District facilities and equipment (collectively, "District Property"). Additional specific rules, regulations and/or procedures may be developed and approved by the District Executive Director or their designee. Anybody who enters or uses any District Property (the "Visitors") is expected to know and follow the District rules and regulations in addition to all other and all applicable laws and regulations.

Any violation of the adopted District rules and regulations, as amended from time to time, and other applicable rules or law, constitutes a violation of Colorado law, including under Title 18 of the Colorado Criminal Code, and such violator may be subject to law enforcement action.

#### **Additional Orders, Rules, or Regulations:**

The District Executive Director, or their designee, may create rules or regulations in addition to those listed herein, as are reasonably necessary for the administration, protection and maintenance of public properties owned or managed by the District. Exceptions to any rule or regulation may be granted only with express written consent of the District Executive Director or their designee.

Revised and Board Adopted: January 14, 2025

## TABLE OF CONTENTS

Advertisements .....	1
Alcohol .....	1
Business Operations .....	1
Camping.....	1
Certificate of Insurance (COI).....	2
Closed Areas.....	2
Destruction of Public Property.....	2
Disciplinary Policy.....	2
Disorderly Conduct.....	3
Dogs and Other Pets:.....	3
Drones, Radio Controlled Devices and Projectiles:.....	4
Encroachments .....	4
Equestrian .....	4
Fires .....	4
Fireworks.....	4
Fishing.....	4
Geocaching, Letter boxing, Scavenger hunts.....	5
Glass Containers .....	5
Golfing .....	5
Graffiti.....	5
Hours of Operation .....	5
Litter, Recycling, Debris.....	5
Little Free Library.....	5
Marijuana / Controlled Substances .....	6
Metal Detecting.....	6
Motorized Vehicles .....	6
Natural Open Space Areas.....	6
Organized Athletic Activities .....	6
Parking.....	7
Permits.....	7
Permits - Private Instruction.....	7
Pickleball / Tennis Court Use.....	7
Professional Photography.....	8
Public Speech / Assemblages .....	8
Shelter Rentals .....	8
Smoking .....	8
Snow Removal .....	8
Synthetic Turf Fields.....	8
Trespassing.....	9
Unreasonable Noise and Disturbance of the Peace.....	9
Weapons .....	9
Wildlife.....	9

## **Advertisements**

While on District Property, no advertisement, program, circular, pamphlet or handbill shall be sold without a District permit, and no such advertisement, program, circular, pamphlet or handbill shall be affixed to any District Property, including but not limited to fences, power or light poles, and telephone poles, or vehicles parked on District Property. Exceptions to this rule:

- a. Signs held or supported by a person as an expression of free speech. Such signs must not be attached to District Property and must not be free-standing or unattended.
- b. Signage for events or specific activities for which a District permit has been issued, so long as such signage complies with the terms, conditions, and restrictions of the permit.

## **Alcohol**

Alcohol means fermented malt beverage or malt, vinous or spirituous liquid. Possession of alcohol means that a person possesses or holds any amount of alcohol anywhere on their person or that a person has alcohol within their immediate presence and control, including but not limited to having alcohol inside of a backpack, cooler, picnic basket, stored within a vessel, or stored amongst other personal belongings.

Except as authorized by a District-issued permit or under licensed use at a District facility including Adventure Golf & Raceway, Water World, Golf Course and the Ice Centre, the sale, possession and/or consumption of alcohol is prohibited on District Property, including but not limited to parks, recreational facilities, trails, open space, bodies of water, rivers, tributaries, creeks and streams. All glass containers are prohibited.

## **Business Operations**

A District permit must be obtained, in advance, for all commercial activities on District Property. Examples of commercial activities include but are not limited to instruction where currency, goods, or services are exchanged; vendors and concessionaires; educational outdoor classes; fitness classes; camps; and clinics.

All commercial activities must comply with applicable laws and regulations, including but not limited to local health department guidelines in the event of food vending. Individuals and businesses conducting commercial activities will be responsible for collecting and remitting sales taxes. For all commercial activities, a Certificate of Insurance must be issued in accordance with the applicable District permit, naming the District as an additional insured.

## **Camping**

Camping is prohibited on all District Property, including but not limited to parks, trails, open space areas, and parking lots. "Camp" or "camping" means to use District Property for living accommodations including, but not limited to, the activities and circumstances listed herein. The District may consider various circumstances when determining whether reasonable grounds or reasonable suspicion exists demonstrating that a person has

"camped" or is "camping" in violation of this rule, including but not limited to:

- a. Sleeping or making preparations to sleep, including the lying down of bedding for the purpose of sleeping.
- b. Occupying a shelter out of doors. "Shelter" may include but is not limited to any cover or protection from the elements other than clothing, such as a tent, tarpaulin, shack, sleeping bag, bedroll, blankets or other structure or material.
- c. The presence or use of a campfire, camp stove or other heating source or cooking device.
- d. Keeping or storing personal property in such a manner that impacts the enjoyment and/or use of District Property or creates a public health or safety issue.

### **Certificate of Insurance (COI)**

The District, in its sole discretion, may require a Certificate of Insurance for certain events on District Property. A COI naming the District as an additional insured is required for both commercial activities and activities involving twenty-five (25) or more people, including but not limited to sport groups, leagues, tournaments, day-camps, fitness groups, events involving the installation of structures (including but not limited to bounce houses, movie screens, tents, booths, and stands), and events requiring special events permits. Events involving installations for items, including but not limited to inflatables, tents, or movie screens, will require a COI from the rental company and a rental agreement with the District.

### **Closed Areas**

The District may close certain areas of District Property, for purposes including but not limited to preserving property or vegetation, maintaining public health and safety, and protecting wildlife. Closures may be temporary or permanent. Closed areas will be marked with signs and as deemed necessary by the District, fencing to indicate the perimeter of the closed area.

Accessing a closed area is prohibited. Visitors are expected to ensure the areas they are accessing are currently open to the public before accessing them. Accessing closed areas will subject Visitors to discipline pursuant to applicable law.

### **Destruction of Public Property**

Destruction, damage, defacement, or removal of any District Property, including but not limited to removal of vegetation, is prohibited.

### **Disciplinary Policy**

Any violation of these Rules and Regulations, as amended from time to time, including any violation of rules, orders, or procedures issued by the Executive Director or their designee ("Misconduct") constitutes a violation of § 18-9-117, C.R.S. and may be subject to law enforcement action. District personnel may refer Misconduct to law enforcement at any time.

In addition, the District may impose any of the penalties set forth below as deemed appropriate by the District under the circumstances.

Tier 1 – District personnel may provide a written or verbal warning to a Visitor that describes their Misconduct and notifies the Visitor that such Misconduct constitutes a violation of Colorado law pursuant to § 18-9-117, C.R.S. and additional Misconduct may result in law enforcement action and/or suspension from District services/facilities.

Tier 2 – District personnel may require a Visitor to immediately leave District property.

Tier 3 – The Executive Director may suspend the Visitor’s access to District services and/or facilities for a designated period of time (Not to Exceed 10 Years) as determined in the sole discretion of the Executive Director. When possible, the District shall provide a written notice of the suspension to the Visitor identifying the Misconduct and notifying the Visitor of the duration and scope of the suspension.

Visitors may appeal a penalty imposed by the District by submitting a written notice of appeal to the Board of Directors, 8801 N. Pecos Street, Federal Heights, CO 80260. The appeal must state the Visitor’s name and address, the reason for the appeal, and the facts giving rise to the penalty. The Board of Directors shall assign the review and evaluation of the appeal to one of the Board’s standing committees. The Board of Directors will provide the Visitor a written response within forty-five (45) days, except if the Board of Directors determine that an investigation is necessary, in which case the Board of Directors will notify the Visitor that the District is commencing an investigation and provide an estimated timeline for responding to the appeal. The Board of Directors’ written response to the appeal shall constitute the District’s final decision.

### **Disorderly Conduct**

Disorderly conduct is prohibited on District Property. A person commits disorderly conduct if they intentionally, knowingly, or recklessly:

- a. Make a coarse and obviously offensive utterance, gesture or display in a public place and the utterance, gesture or display tends to incite an immediate breach of the peace.
- b. Make unreasonable noise in a public place or near a private residence that they have no right to occupy.
- c. Fight with another in a public place.
- d. Not being a peace officer, discharge a firearm on District property.
- e. Not being a peace officer, display an unauthorized real or simulated weapon, display any article used or fashioned in a manner to cause a person to reasonably believe that the article is an unauthorized weapon, or represent verbally or otherwise that they are armed with an unauthorized weapon in a public place in a manner calculated to alarm.

An unauthorized weapon shall include but is not limited to any dagger, dirk, knife or stiletto with a blade of over three and one-half inches in length; unauthorized firearm; or other weapon prohibited under § 13-12-101, et seq., C.R.S.

### **Dogs and Other Pets:**

Except in District-designated off-leash areas, while on District Property, all pets must be

on a leash not to exceed six (6) feet in length. Pets must be under the control and supervision of the owner or person handling the animal. Persons handling the pet are responsible for cleaning up all waste from the animal.

### **Drones, Radio Controlled Devices and Projectiles:**

Drones refer to small, unmanned aircraft systems as defined by the Federal Aviation Administration (FAA). The launching and operation of drones within District Property is prohibited without a permit issued by the District. Drone operators must have a valid license as required by the FAA and must follow all FAA regulations as well as all applicable laws and regulations. Drone operators are not allowed to fly over areas of District Property occupied by the public.

The launching, landing, operating or discharging of any missile, rocket, or radio-controlled device, such as an unmanned car, plane, or boat is prohibited without a District-issued permit.

### **Encroachments**

Any encroachment onto District Property is prohibited unless approved by a District permit. Encroachments include but are not limited to: small plank bridges, gardens, fencing, benches, trees or other vegetation plantings, and any alterations made to District Property adjacent to private property.

### **Equestrian**

Riding upon any horse or any other animal on District Property is prohibited except in areas specifically designated by the District for such use. No animal, including but not limited to cattle, sheep, goats, and horses may graze in or on District Property except in areas designated by the District for such use.

### **Fires**

Except as specifically permitted herein, campfires and personal charcoal grills are forbidden within District Property. At the District's sole discretion, Visitors may use District-maintained charcoal grills and propane gas fires. Propane gas fires must be at least twelve (12) inches off the ground and must be contained within a propane gas grill. All propane grills must be equipped with an emergency shut off valve. Any oils associated with fires must be cleaned up from park shelters and removed from District Property.

Local fire bans may prohibit fires, including charcoal fires, during drought or dry conditions. Visitors are responsible for abiding with all applicable rules and regulations, including those applicable to District charcoal grills.

### **Fireworks**

The possession or use of fireworks is prohibited on all District Property except as approved pursuant to a District permit.

### **Fishing**

Fishing is allowed within District water-bodied areas unless otherwise posted or closed to

the public. Certain water-bodied areas may have specific regulations for fishing, which will be posted on site. Anglers are required to have a valid fishing license from the state of Colorado and follow all applicable laws and regulations, including but not limited to Colorado Parks and Wildlife rules and regulations.

### **Geocaching, Letter boxing, Scavenger hunts**

Geocaching, letter boxing, and other scavenger hunt-type activities are allowed as long as no damage is done to any District Property and the activities are conducted in areas open to the public. Activities involving twenty-five (25) or more individuals require a District permit and Certificate of Insurance in accordance with the Certificate of Insurance section set forth in these rules and regulations.

### **Glass Containers**

Glass containers are prohibited on District Property, including but not limited to parks, trails, and open space areas.

### **Golfing**

Except on District-designated golf courses and miniature golf courses, hitting golf balls or practicing golf is prohibited on District Property.

### **Graffiti**

Graffiti is prohibited on District Property.

### **Hours of Operation**

Unless otherwise designated by the District, District Property shall generally be open year-round from dawn to dusk. Specific facilities may have extended hours as noted at the facility and on the District's websites.

At the sole discretion of the District, District Property including parks, trails, open space areas, and recreational facilities or portions thereof, may be closed to the public for purposes including but not limited to the preservation of public safety or District resources, and maintenance operations.

### **Litter, Recycling, Debris**

Litter and recycling containers are provided in most areas of District Property. Visitors are expected to dispose of their litter, trash and/or recyclable items in the proper container. If no container is provided on District Property, Visitors must carry their litter, trash and recyclable items off of District Property.

Visitors are prohibited from dumping, depositing, or storing trash or other property outside of designated receptacles on District Property. This includes but is not limited to discarding the following on District Property: tires, lumber, concrete, electronics, construction debris, buckets, tarps, shopping carts, sleeping bags, bicycles, propane cylinders, grass clippings, yard waste, tree branches, and other landscape material.

### **Little Free Library Installation**

Little Free Libraries are freestanding structures installed for the free exchange of books by the public. Little Free Libraries installed on Hyland Hills property constitute encroachments as defined in these Rules & Regulations. Prior to installing a Little Free Library on Hyland Hills property, the Little Free Library donor must obtain a permit from the District. A permit application with guidelines for this request can be found on the District's website.

### **Marijuana / Controlled Substances**

Pursuant to Colorado law, the open and public display, use, or consumption of marijuana is prohibited on District Property. Visitors must abide by all applicable state and federal laws while visiting District Property.

### **Metal Detecting**

The use of metal detectors is permitted as long as such use does not damage District Property. Digging is prohibited on District Property.

### **Motorized Vehicles**

Unless required for emergency services, District maintenance, District business, or constituting an Other-Power Driven Mobility Device ("OPDMD") under the Americans with Disabilities Act, motorized vehicles are prohibited on non-roadways, including but not limited to trails, walks, irrigated lawn areas, open space, recreational facilities, and athletic courts.

### **Other Power-Driven Mobility Devices (OPDMD)**

In accordance with the Americans with Disabilities Act of 1990, OPDMD are allowed on District Property. All OPDMD must follow applicable rules and regulations.

### **Natural Open Space Areas**

Unless specifically designated by the District otherwise, natural open space areas are for the protection of wildlife and are intended for passive recreational use as well as pass through opportunities for pedestrians and cyclists. All powered devices, whether assisted by electricity or human powered, must remain on-trail, including but not limited to e-bikes and e-scooters.

### **Nuisance**

Any activity or conduct which may reasonably be expected to substantially interfere with the use and enjoyment of District facilities or services by others or which may constitute a general nuisance is prohibited.

### **Organized Athletic Activities**

District permits are required for Organized Athletic Activities, including but not limited to athletic leagues, activities involving a fee or donation for participation, team practice, athletic matches and tournaments, and activities that displace other uses. Reservations and permits for Organized Athletic Activities are subject to applicable District fees and are attained by contacting the Recreation Department at 303-428-7488 or in person at the



Hyland Hills Sports Center at 4201 W 94th Ave, Westminster, CO 80031.

### **Parking**

All vehicles, including but not limited to cars, trucks, boats, and recreational vehicles, must be properly parked within designated parking spaces at District Property. Designated parking spaces are established through the use of installed parking curbs, painted lines indicating a parking space is present, and/or signs. Vehicles not parked in designated parking spaces are subject to ticket and/or tow.

Parking spaces and parking lots are intended for parking a vehicle while the owners or occupants of the vehicle are accessing District Property. Parking spaces are available to the public on a first come, first serve basis. Any activity other than parking a vehicle in a designated parking space while accessing District Property is considered an unauthorized activity and is prohibited in District parking spaces and lots, except as allowed pursuant to a District permit. Unauthorized activities include but are not limited to: vehicle maintenance, cooking, camping, construction, recreational activities, storage of recreational vehicles/trailers, storage of personal property, and storage of vehicles used for commercial purposes.

Parking a vehicle on District Property before or after hours in which the District Property is open for use is prohibited. Vehicles parked on District Property outside of permitted hours are subject to ticket and/or tow.

### **Permits**

Permits are necessary for any event or activity which involves twenty-five (25) or more individuals, requires District scheduling, displaces other uses, impacts public safety, requires traffic management, requires an exemption from any rules or regulations, requires any type of reclamation, requires a fee for participation, includes the installation of structures, or alters conditions from typical visitor expectations. Permit fees are set annually through the budget process. Permits can be applied for on the District website, by contacting Administrative Staff at 303-428-7488, or in person at the Hyland Hills Sports Center at 4201 W 94th Ave, Westminster, CO 80031. Permits shall be issued at the discretion of the District.

### **Permits – Private Instruction**

Unless otherwise authorized pursuant to a District permit, only District employees are authorized to provide training, instruction or personal/private lessons at all parks and facilities.

### **Pickleball / Tennis Court Use**

Reservations for District pickleball and tennis courts (the “Courts”) can be made on the District website or in person at the Hyland Hills Sports Center at 4201 W 94th Ave, Westminster, CO 80031. Subletting of Courts is prohibited.

Unless otherwise authorized by a District permit, Court use is restricted to playing pickleball or tennis.

Non-reservable courts are intended to be used for drop-in/open play by all ages and skill levels. Doubles games are recommended to maintain flow of participants on non-reservable courts.

When pickleball courts are occupied, participants should place their paddles in a single file line along the fence, in the paddle holders, to determine their spot in line. Once the game ends, players may place their paddle at the end of the line. When there is a line for Court use, pickleball games should be played to a maximum of eleven (11) points.

Visitors must wear tennis shoes while on the Courts. Roller blades, inline skates, skateboards, bicycles and animals are prohibited on Courts.

Unless otherwise allowed pursuant to a District permit, the use of tobacco products and alcoholic beverages is prohibited on Courts and in Court spectator areas.

### **Professional Photography**

A District permit is required for all photographers using images of District Property for commercial or business purposes.

### **Public Speech / Assemblages**

In addition to other permitting requirements set forth by the District, public events or assemblages of more than twenty-five (25) people require a District permit.

### **Shelter Rentals**

Reservations are required in order to guarantee exclusive right to shelter space. Reservations can be made online through the Hyland Hills' website or in person at the Hyland Hills Sports Center at 4201 W 94th Ave, Westminster, CO 80031.

### **Smoking**

Except within designated smoking areas, smoking is prohibited on District Property.

### **Snow Removal**

Snow removal is prohibited on skate parks, synthetic or natural turf fields, tennis courts and pickleball courts.

### **Synthetic Turf Fields**

To preserve the quality of the turf and provide a clean and healthy environment, the following are prohibited on District synthetic turf fields: food including but not limited to sunflower seeds and or other nut shells, drinks other than water, metal cleats, smoking, open flames, fireworks, canopies or stakes, remote-controlled craft, bicycles and strollers, chalk and field paint, pets, and snow removal. Visitors must wear rubber cleats on District synthetic turf fields. The District, in its sole discretion, may prohibit additional activities impacting the turf or the environment.

Use of synthetic turf fields requires a District reservation. Synthetic turf fields are closed

when snow is present on the field.

### **Trespassing**

Repeated or severe violations of the rules and regulations contained herein may result in the issuance of a trespass notice by the District or law enforcement, a ban from District Property, and further legal action, including prosecution under applicable law.

Traffic on and use of District Property for unintended purposes is prohibited.

### **Unreasonable Noise and Disturbance of the Peace**

Actions or behaviors that disturb the peace of the public on District Property are prohibited. Such disturbances include loud, unusual, or unseemly noises; and using sound amplification systems in such a manner as to breach the peace. Noises that exceed that of a typical speaking voice and are reasonably considered detrimental to the public enjoyment of a park or open space are prohibited without a permit.

Visitors are expected to abide by applicable noise rules and laws, including those set forth below:

Adams County:

<https://www.codepublishing.com/WA/AdamsCounty/html/AdamsCounty09/AdamsCounty0920.html>

City of Arvada:

<https://www.arvadaco.gov/914/Noise-Control#:~:text=Unreasonable%20noise%20includes%20excessive%2C%20unnecessarily,7%20a.m.%20is%20not%20allowed.>

City of Federal Heights:

[https://library.municode.com/co/federal\\_heights/codes/code\\_of\\_ordinances?nodeId=PTIIMUCO\\_CH30EN\\_ARTIINO](https://library.municode.com/co/federal_heights/codes/code_of_ordinances?nodeId=PTIIMUCO_CH30EN_ARTIINO)

City of Thornton:

<https://www.nonoise.org/lawlib/cities/ordinances/Thornton,%20Colorado.pdf>

City of Westminster:

[https://library.municode.com/co/westminster/codes/code\\_of\\_ordinances?nodeId=CD\\_ORD\\_TITVIPORE\\_CH2CRAGPEFI\\_6-2-3DIPE](https://library.municode.com/co/westminster/codes/code_of_ordinances?nodeId=CD_ORD_TITVIPORE_CH2CRAGPEFI_6-2-3DIPE)

### **Weapons and Defensive Tools**

Possession of firearms and other weapons or defensive tools must be in accordance with all applicable local, state, and federal laws and regulations.

All shooting sports and sports involving projectile weapons are prohibited on District Property. Such prohibited sports include but are not limited to, skeet shooting, hunting, paintball shooting, airsoft or BB shooting, and archery.

**Wildlife**

Visitors are prohibited from hunting, harassing, trapping, or capturing any wildlife within District Property. Nuisance, rabid, sick, or injured wildlife within District Property should be reported to the District or the local jurisdiction for further action.

The possession, setting or leaving of any trap is prohibited on District Property.

It is prohibited to release any animals or wildlife onto District Property. This prohibition includes but is not limited to nuisance wildlife such as rabbits, rats, mice, raccoons, fish, squirrels, skunks, or beavers.

The feeding of wildlife on District Property can be detrimental to the health of wildlife and is prohibited.

Collection of deceased wildlife, skeletal features, antlers, or vegetation is essential to maintaining the well-being of native wildlife and is prohibited.

Any action or activity performed within District Property that is careless or endangers wildlife or wildlife habitats is prohibited.